



HOW TO RESET YOUR PASSWORD IN THE NCCER SHOP

1. Visit shop.nccer.org.



2. Click the "My Profile" tab at the top of the page.
3. Select the "Forgot your password?" link underneath the login fields to receive a password reset email.
 - a. If you do not receive an email within a few minutes, be sure to check your junk/spam folders.
 - b. It is important to use the same email recorded in the NCCER Registry System, where applicable.

A screenshot of the login form on the NCCER SHOP website. It features two input fields: "Username" and "Password". Below the "Password" field is a dark blue "Log in" button. At the bottom left of the form area, there is a link that says "Forgot your password?" which is highlighted with a red rectangular box. At the bottom right, there is a link that says "Not a member?".